

# Manor Primary School

## Newsletter

5<sup>th</sup> May 2021



Manor Primary is open to all pupils this Thursday.

The local authority have secured an alternative venue for the Local Elections and Manor Primary is not being used.

### Appointments in School Time

We understand that children may need to leave school during the school day for appointments. From today, if your child has an appointment they can be collected from the main entrance of school rather than from the Foster Avenue Gate.

We would appreciate it if parents could provide us with confirmation of their appointment in advance so that staff can be informed.

Children are unable to wait in main reception so we would like to ask parents and carers to arrive five minutes before children need to be collected so that the office staff can ring for the children to be brought to main reception.

Due to restrictions we are still unable to allow parents to wait inside school



### Mental Health Awareness Week

Mental Health Awareness Week will take place from 10-16 May 2021. The theme is 'Nature'. The children will be thinking about achieving good mental health and will engage in conversations about mental health and the things in our daily lives that can affect it



### Collecting children at the end of the school

We would like to thank parents and carers for their continued support at the end of the school day using our one way system, it is enabling us to ensure that we keep everyone safe.

Under exceptional circumstances, we will support parents and carers by enabling them to leave school by the Foster Avenue gate at the end of the day. In order to keep our children safe and prevent any accidents, ~~from today~~, if you have ~~prearranged~~ with a member of Senior Leadership Team to leave by the Foster Avenue gate we would like ask parents collect their child/children from the staff and then leave rather than ask children to come to the gate through groups of parents.

Many thanks for your continued support.



### Term Dates 21/22

On the letter that was sent yesterday regarding the term dates for next academic year, we realised that there was an error.

Attached is the correct dates. February half term is a complete week (rather than four days as indicated) and our October sports club will run 18<sup>th</sup> -22<sup>nd</sup> October

We are sorry for any inconvenience caused.

### The school day

From Monday 24<sup>th</sup> May we are going amend the times of the school day for Reception to give the children slightly more time for afternoon learning.

The end of the reception day will be 2.55pm, (currently 2.45pm), this will enable the children to access more learning time across the week.

In order to support the end of the day, reception parents only will be allowed on the playground at 2.50pm to wait for the children to leave school. We would ask parents and carers in support us ensuring that we stay safe and social distance



## Contacting School

Whilst restrictions are still in place we want to continue to keep access to our school office to a minimum. The main office staff can be contacted by telephone or email at [info@manorprimary.com](mailto:info@manorprimary.com).

Staff can be contacted at our year group emails which will be monitored by school leaders

[EYFSManorParents@manorprimary.com](mailto:EYFSManorParents@manorprimary.com) – Miss Amy Barwell

[Y1ManorParents@manorprimary.com](mailto:Y1ManorParents@manorprimary.com) – Mrs Audrey Brown

[Y2ManorParents@manorprimary.com](mailto:Y2ManorParents@manorprimary.com) – Mr Mike Brewerton

[Y3ManorParents@manorprimary.com](mailto:Y3ManorParents@manorprimary.com) – Miss Jess Newell

[Y4ManorParents@manorprimary.com](mailto:Y4ManorParents@manorprimary.com) – Mr Richard Brown

[Y5ManorParents@manorprimary.com](mailto:Y5ManorParents@manorprimary.com) – Miss Bethan Ripley

[Y6ManorParents@manorprimary.com](mailto:Y6ManorParents@manorprimary.com) – Miss Charlotte Hampshire

If parent have any questions or queries with regards to their child please do not hesitate to contact school



We could please remind parents and carers that if your child is absent from school, school must have a reason for this absence. Absences can be reported via ParentMail or by leaving a message on the absence line

Registers in school are taken at 8.55am and closed at 9.00am, if your child is not in school at this time they will receive a late mark. The school gate will be closed at 9.00am, any child arriving after this time can now use the main entrance to drop the children at school.



**MANOR**  
TEACHING SCHOOL HUB

We are delighted to announce that Manor Primary has been designated as a Teaching School Hub. Our strategic partners are Ryders Hayes, Matrix Academy and St Bartholomew's CE Primary and collectively we will be working with schools across South Staffordshire, Walsall and Wolverhampton



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